

Minutes of the Meeting of Horsford Parish Council
held on Monday 6th January 2025 at 7pm at Horsford Village Hall

Attendance: Cllr Bell, Cllr Brown (Chair), Cllr Clarke, Cllr Johnson, Cllr Keeler, Cllr Makinson, Cllr Stallard-Mulford, Cllr Thorpe, Cllr Tony Adams (County Councillor), Cllr Nich Starling (District Councillor), PC Matt Hill, Sarah Vergette (Clerk) and one member of the public.

- 1. Apologies for absence.** None.
- 2. Declaration of Interests:** Members of VHMC declared an interest in village hall matters.
- 3. To approve as accurate minutes of the previous meeting.** The minutes of the previous meeting, having been circulated were **approved**.
- 4. Public participation session**
 - 4.1 Public. Nothing to discuss.
 - 4.2 County Councillor. Cllr Adams reported that the camera on Memorial Way should be installed in February. There should also be double yellow lines. Cllr Keeler asked if it would be possible to receive a breakdown of monthly statistics of people caught by the ANPR. Cllr Adams went on to say that he would email the Highway Engineer regarding refurbishment of the milestones in the village. He would be prepared to use his Highway budget for this work if necessary.
 - 4.3 District Councillor. Cllr Nich Starling reported that following a full District Council meeting on procedural matters all items had been supported. There should be a decision on the future of Norfolk County Council in the next few days with regard to Devolution.
 - 4.4 Police report. PC Hill was in attendance, a written report had also been received. PC Hill and PC Hales have been proactive in the village. Leading on from the significant jump in ASB reports received in November, PC Hill and PC Hales have given both formal and informal outcomes to those that were identified. They were spoken to in company with their parents and since this action, the Police noticed a drop in reports of ASB. In relation to the previous months update regarding increased use of e-scooters, two were seized from young people by a local officer from a neighbouring area. These scooters will not be returned to them. Sightings and reports of e-scooters seem to have dropped since this. Engagements: PC Hill attended Horsford Youth Club (Outpost) and engaged with the children present. Engagements in the Co-Op and other local businesses with regards to retail thefts around Christmas. This is in addition to ASB patrols. Positive response to their presence.
- 5. Village Hall Committee**
 - 5.1 The new secretary has now started employment.
 - 5.2 To discuss the playground report. The report had been circulated, the clerk will obtain quotes for the work.
 - 5.3 Cllr Keeler will confirm the date for the electricity installation, the information for traffic lights will then be publicised. The fire door is now ready for use.
 - 5.4 It was agreed Cllr Makinson would approach Tarmac for a quote for resurfacing the Village Hall car park.

6. Highways

- 6.1 Update on posts in the verges. The resident who previously stated he would remove the posts in Mill Road has not done so. Cllr Brown asked Cllr Adams to contact the Highway Engineer to have the posts removed as previously agreed. One resident in Mill Lane has removed their posts. The clerk has also written to other residents in the village who have posts in the verges. Several letters and emails have been received in response to this. The clerk has sent details of the properties to the Highway Engineer.
- 6.2 Parking in Horsbeck Way. Complaints have been received regarding abandoned and parked vehicles in Horsbeck Way. The complaints were forwarded to the Police who attended and spoke to residents and will follow up again.
- 6.3 Nothing has been heard regarding the flags at David Wilson Homes.
- 6.4 It was noted that the Pelican crossing has slowed the traffic.

7. BAP

- 7.1 Cllr Makinson circulated the online questionnaire responses which indicated that villagers support the ideas presented at the Showcase event. A meeting will be held with Endurance soon.
- 7.2 To discuss emails received regarding the Showcase event. It was agreed that BAP will respond to the parishioner.

8. Finance

- 8.1 To approve payments

Chenery's Load and Go	Analysis of cement sheet on outbuilding	£180.00
Norfolk Doors	Replacement aluminium doors	£2310.60
A Makinson	Zoom	£15.59
The Play Inspection Company	Outdoor annual inspection	£270.00
Ashfords	Grounds maintenance	£705.94
Village Hall	Hire	£72.00
Keelers	Chickens	£119.02
HMRC	Tax and NI	£514.15
S Vergette	Salary & MS Office	£1598.72
Baby Bean	Toilet cleaning	£500.00

Approved.

- 8.2 To approve the bank reconciliation. Agreed.
- 8.3 To discuss and agree the Precept. Following a discussion Cllr Johnson proposed the Precept should be set at £127,000 this was seconded by Cllr Makinson with all in agreement.

9. Allotments

- 9.1 To discuss asbestos report for the allotments. A survey had been carried out and a positive result for asbestos was returned. It was therefore agreed there is no choice but to have the shed professionally removed. S106 monies can be used for this.
- 9.2 The allotment which had been previously discussed has still not been cleared, a meeting is in the diary for 1st February with the allotment holder.
- 9.3 Cllr Keeler will check to see if the tree work has been completed.

10. Planning

- 10.1 Planning application 2024/2772 for 231 Holt Road, single-storey rear extension and roof rearrangement. No objections
- 10.2 Planning application 2024/3182 354 Holt Road, amended submission with a noise report for the air source pump.

10.3 Planning application 2024/3801 for five dwellings in Juniper Way. No objections.

11. Clerk and Councillors' reports

11.1 The clerk's report had been circulated and was noted.

11.2 Cllr Makinson reported that she had written to the Police and Crime Commissioner and was awaiting a response.

11.3 Update regarding Norfolk ALC. Cllr Makinson and the clerk attended the AGM which they considered to be a shambles. The clerk will obtain a quote from Norfolk PTS for membership before a decision is made to leave Norfolk ALC.

12. Horsford News

It was agreed to leave this matter for the time being.

13. Correspondence

Nothing to discuss.

14. A member of the public took the opportunity at the end of the meeting when the public are able to speak, to make the point he felt Horsford News should be continued.

15. The date for the next meeting was set for Monday 3rd February. Items for the agenda should be sent to the clerk by Monday 27th January.

There being no further business the meeting closed at 8.10pm.

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Chair

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Date