

**Minutes of the Meeting of Horsford Parish Council
held on Monday 3rd February 2025 at 7pm at Horsford Village Hall**

Attendance: Cllr Bell, Cllr Brown (Chair), Cllr Clarke, Cllr Johnson, Cllr Keeler, Cllr Makinson, Cllr Stallard-Mulford, Cllr Thorpe, Cllr Tony Adams (County Councillor), Cllr Lisa Starling (District Councillor), Sarah Vergette (Clerk) and two members of the public.

- 1. Apologies for absence.** None.
- 2. Declaration of Interests:** Members of VHMC declared an interest in village hall matters.
- 3. To approve as accurate minutes of the previous meeting.** The minutes of the previous meeting, having been circulated were **approved**.
- 4. Public participation session**
 - 4.1 Public. It was noted that an allotment report had been sent, this had been circulated. The new noticeboard is now in place.
 - 4.2 County Councillor. Cllr Adams reported that he was waiting to hear regarding the Local Government reorganisation. Emails had been exchanged with regard to the posts in Mill Lane, the Highway Officer will take action. Cllr Adams stated that the Highway Officer will arrange for the restoration of the milestone. Cllr Adams noted that there is an agenda item to discuss double yellow lines in Horsbeck Way and stated that there is not much chance of this happening. Cllr Keeler stated that buses had difficulty turning into Mill Lane because of the posts.
 - 4.3 District Councillor. Cllr Lisa Starling said that she had reported abandoned cars to the police. With regard to the cameras at Kingfisher Meadow, they are awaiting posts to be installed by the developer. Cllr Starling has followed up on the illuminated sign at the Newsagent. She has reported various lose drain covered and potholes.
 - 4.4 Police report. No report had been received although Cllr Brown spoke to PC Hill who said there was little going on at present, but he had spoken about antisocial behaviour to youngsters.
- 5. Village Hall Committee**
 - 5.1 The liner from the litter bin outside the hall has disappeared, the Clerk had obtained a quote for a new bin in the sum of £184.95, this was agreed.
 - 5.2 To discuss request for a Petanque terrain. The VHMC had discussed this request. The site mentioned near to the Bowls Club is privately owned and the land at the village hall is not suitable as it is necessary for people to have access and for the tractor to get around it.
 - 5.3 There have been further blockages at the public toilets. Cllr Keeler will find out if the quote for drain works is still valid. Enquiries will be made to see if an insurance claim can be made.
 - 5.4 A quote had been received in the sum of £522 for repairs and maintenance to the playground equipment, this was accepted.
- 6. Highways**
 - 6.1 Update on posts in the verges. Discussed above.
 - 6.2 Double yellow lines in Horsbeck Way. Discussed above.
 - 6.3 Milestones, discussed above.
 - 6.4 Cllr Makinson reported that all work relating to the Puffin crossing was now complete. The signal heads have been adjusted for better visibility. She said that raised paving

stones in the area where the contractors' vans had been parked in front of the surgery wall, had been reported and Highways had reacted very quickly to rectify this.

- 6.5 Village sign. Two quotes had been received which were similar in price. However, the trees have not been cut back sufficiently, it was agreed not to proceed with the work. The clerk will contact the Highway Engineer regarding the trees.

7. BAP

- 7.1 A BAP report had been circulated and was noted.
7.2 Expenditure for Wordpress and a domain name were agreed. The website is necessary particularly in the run up to Regulation 14. The public will be able to look at the Neighbourhood Plans, past and proposed.

8. Finance

- 8.1 To approve payments

Chenery's Load and Go	Clearance of shed	£1700.00
Gary's Window Cleaning	Bus shelter and notice boards	£312.00
A Makinson	Zoom	£15.59
Kingfisher Direct	New litter bin & dog bin	£446.93
Blockbuster	Drain blockage	£126.00
Village Hall	Hire	£72.00
O'Neill Homer	NHPR	£780.00
HMRC	Tax and NI	£514.15
S Vergette	Salary & MS Office	£1538.73
Baby Bean	Toilet cleaning	£400.00
Eastern Power Systems	Service	£216.00
Mark Andrew Property Services	Red boxes on external report	£620.00
Mark Andrews Property Services	New posts for bins	£108.00

Approved.

- 8.2 To approve the bank reconciliation. Agreed.
8.3 Approval to release reserved funds to cover expenses from O'Neill Homer was agreed.
8.4 A quote for joining Norfolk Parish Training and Support had been obtained, this is in the sum of £555 from April. It was agreed to join NPTS and not renew the subscription with Norfolk ALC.

9. Allotments

- 9.1 As previously mentioned an allotment report had been received and was circulated.
9.2 The mound of soil at one of the allotments has now been moved and some branches of the tree have been pruned.
9.3 An allotment inspection will take place on 16th March.
9.4 The tree contractor will provide a quote for cutting back the oak trees at Church Fields allotments.

10. Planning

- 10.1 To discuss planning applications 2025/0055 & 0060 The Dog PH – no objections.
10.2 To note the appeal for 2023/2395 Land North East Of Reephram Road - Solar Farm. Noted
10.3 To note and discuss any updates relating to Broadland Country Park, permission for development had been granted.
10.4 Planning application 2024/3060 – amended application. No objections.

11. Clerk and Councillors' reports

11.1 The clerk's report had been circulated and was noted.

11.2 Cllr Johnson reported a car parked on Green Lane which was obstructing traffic and causing vehicles to have to drive on the wrong side of the road leading up to the junction. This will be reported to the Police.

11.3 A voting paper had been received from Norfolk ALC. It was agreed to do nothing.

12. Correspondence

Nothing to discuss.

14. The date for the next meeting was set for Monday 3rd March. Items for the agenda should be sent to the clerk by Monday 24th February.

There being no further business the meeting closed at 8pm.

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Chair

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Date